



Midwestern Ohio Association of REALTORS®

Board of Directors

Job Description

The affairs of the Midwestern Ohio Association of REALTORS® shall be managed by a Board of Directors, which includes elected Officers, one (1) Affiliate Member and seven (7) elected REALTORS® of the Association. Directors are elected to serve for a three (3) year term.

The Board meets on the first Thursday of each month, 10 am, REALTOR® Center in Troy, with the exception of July and December.

The membership looks to the Directors to represent its interest and ideas. They should:

1. Be willing to work cooperatively with the President, Association Executive Officer, fellow Board members and the membership.
2. Familiarize themselves with the Association Bylaws, as well as other documents stating its purpose, objectives and methods of operation.
3. Prepare for each meeting. Board Meeting documents will be sent out one (1) week before each meeting. Study issues and details relevant to subjects requiring decisions.
4. Participate in business/strategic planning as mandated by the NAR Organizational Alignment Core Standards.
5. Determine membership needs and attempt to satisfy them by timely introduction of their suggestions, along with recommendations for appropriate action.
6. Gain basic understanding of Associations' member benefits and programs at all three levels of the REALTOR® organization.
7. Encourage member involvement through Associations' continuing education programs, networking events and advocacy activities.
8. Seek the advice of the Association Executive Officer on the duties of a Director. The role of the Association Executive Officer is to bring continuity to the Board.
9. Build a strong organization which represents the needs and aspirations of the members.
10. Directors serve as a resource in identifying trends, issues, opportunities, and challenges facing the association and membership.